



District of  
North Saanich

# Building Information

Planning & Community Services

## ARCHAEOLOGICAL AND HERITAGE SITES

### Archaeological Sites

Maps from the Archaeological Branch of the BC Ministry of Forests, Lands and Natural Resource Operations have been provided to the District of North Saanich. These maps identify areas that contain or **may** contain archaeological sites which are regulated by the Provincial Government's *Heritage Conservation Act*. It is the responsibility of the registered owner(s) to seek appropriate approvals from the Province prior to commencing any work on the property.

If you are planning to purchase property, or if you are planning works to your property, please consult with municipal staff to assist you in determining if your property has been identified to have potential archaeological value as determined by the Archaeological Branch.

Properties which have archaeological significance are subject to compliance with *Heritage Conservation Act* regulations as stipulated by the BC Public Service's Archaeology Branch. A copy of written approvals and/or guidance from the Branch, the BC Government's Regulatory Authority for the *Heritage Conservation Act*, is required prior to the issuance of any permit from the District of North Saanich.

An Archaeological Alteration Permit may be required from the Province if a property is identified to be within an archaeological site or known to have archaeological value.

To obtain the pertinent information on the property in question from the Archaeology Branch, you must submit the following online form: [www.archdatarequest.nrs.gov.bc.ca](http://www.archdatarequest.nrs.gov.bc.ca). Please note that the Archaeological Branch is unable to provide this information over the phone as there are terms and conditions that have to be formally accepted. Making this inquiry is free of charge, goes faster if the Branch is provided with the PID in addition to the civic address, and will take approximately 5 to 15 business days to fulfil. If you require a formal letter from the Branch, please state that in the information requested field alongside the address and PID.

## Heritage Sites

There are twenty one sites on the District of North Saanich Heritage Register. Three of the Heritage Register sites have heritage designation status and are subject to the Provincial *Heritage Conservation Act*. These sites include: Nymph Point Park, Holy Trinity Church and the Western Red Cedar at Lillian Hoffar Park. A Heritage Alteration Permit (HAP) is required for proposed changes that would affect the heritage value of these properties. An application must be submitted to the District for consideration of the proposed changes and any effects these may have on this heritage value.

The District may also request a review of any proposed changes or alterations to other Heritage Register properties prior to the issuance of a building or development permit.

To learn more about heritage in the District, please visit the District's Heritage webpage at <http://www.northsaanich.ca/Residents/Heritage.htm> or contact the Planning and Community Services Department at **250-655-5470**.

## Contact information

To obtain further information regarding Provincial archaeological and heritage regulations in the *Heritage Conservation Act*, contact the following:

### **1. Archaeology Branch**

**Ministry of Forests, Lands and Natural Resource Operations**

**PO BOX 9816 STN PROV GOVT**

**VICTORIA, BC V8W 9W3**

**Telephone: 250-953-3334**

**Fax: 250-953-3340**

Archaeological Site Data Request Form: [www.archdatarequest.nrs.gov.bc.ca](http://www.archdatarequest.nrs.gov.bc.ca)

### **2. Heritage Branch**

**Ministry of Forests, Lands and Natural Resource Operations**

**PO BOX 9818 STN PROV GOVT**

**VICTORIA, BC V8W 9W3**

**Telephone: 250-356-1432**

**Fax: 250-356-2842**

<http://www.for.gov.bc.ca/heritage/contacts.htm>