



District of North Saanich

BLOCK PARTY APPLICATION

APPLICATION FOR PERMISSION TO HOLD A BLOCK PARTY ON A MUNICIPAL RIGHT-OF-WAY IN THE DISTRICT OF NORTH SAANICH

1. BLOCK PARTY DETAILS (a site plan must be attached showing proposed road closure details)

(Indicate name of road requested to be closed including beginning and end of road closure using addresses or cross-roads)

Street/Location Description:

Proposed Date:

Set-up Start:

Clean-up Complete By:

Anticipated No. of Attendees:

Expecting Parking Requirements:

Temporary Structures (e.g. tents, portable toilets)

Barricades Required

Number Required

Delivery Address

Yes
No

2. APPLICANT/ORGANIZER

Applicant Name:

Email:

Address:

Postal Code:

Phone: (Day)

(Home)

(Cell)

On-site Liaison Person: (must be available during event)

(Cell)

Date:

Applicant Signature:

BLOCK PARTY REQUIREMENTS

The organizer shall:

- **Submit to the District Block Party Permit Application Form and Block Party Sign-Off Form to hold an event at least one month prior to the date of the event;**
- **Consult with all residents with properties adjacent to the road to be closed as well as those immediately across the street from each end of the block. At least 60% of the households must support the road closure;**
- **Applicant is required to purchase a user group insurance policy through the District if applicable. A fee of \$25.00 will be charged to the applicant to recover the costs of the insurance, OR Applicant is required to provide proof of insurance prior to the event indemnifying the District of North Saanich of any liability;**
- **A minimum access corridor of 20' in width must be maintained on a street, or anywhere else designated by the Fire Department to allow access by emergency vehicles. The organizer shall not place or allow to be placed materials which cannot be quickly removed or displaced in the corridor. Access to fire hydrants should also be unobstructed;**
- **Ensure appropriate public access is maintained to all roads, park and adjacent facilities to the satisfaction of the District of North Saanich, the RCMP, the Fire Department and the Ambulance Service. The District will notify RCMP, Fire Department and Ambulance Service of event;**
- **Be responsible for returning the site and/or route to its original clean condition following the event;**
- **Ensure no costs are incurred by the District. All costs, direct or indirect, associated with the event are the responsibility of the applicant.**
- **Be liable for any damage done to the site during the event; and**
- **Comply with the District of North Saanich Noise Bylaw 1383.**

Other conditions:

- **Approval for use of private property is the sole responsibility of the organizer.**
- **Open fires are not permitted. However, outdoor cooking equipment can be used for food preparation.**
- **A block party permit does not provide the permission to consume alcoholic beverages on public property.**
- **Road closures for a block party shall not be permitted on arterial or collector roads.**
- **No changes are permitted after the permit has been issued.**
- **The District of North Saanich reserves the right to cancellation of a Block Party Permit.**



DISTRICT OF NORTH SAANICH

BLOCK PARTY SITE PLAN

