# **Development Application**

Part 1



### District of North Saanich

Planning & Community Services 1620 Mills Road, North Saanich BC V8L 5S9

Phone: 250-655-5470 Fax: 250-656-0782 www.northsaanich.ca

#### Rezoning/Bylaw Text Amendment **Board of Variance** An application is submitted for **Temporary Use Permit OCP Amendment** one or more of the following: **Development Permit Development Variance Permit Description of Property Civic Address** PID Legal \_\_\_ Section \_\_\_\_ Range \_ \_\_\_\_\_ Block \_\_\_\_ Plan Contacts Please print clearly. Name Company **Applicant** Address City Email Postal Code Phone Cell Fax The undersigned owner/authorized agent of the owner makes an application as specified herein, and declares that the information submitted in support of the application is true and correct in all respects. Applicant's Signature (required) Date Name Company Owner Address City If the applicant is NOT the owner, complete "Owner's Email Postal Code Authorization" form. Phone Cell Fax

Any personal information provided in this application is collected for the purpose of administering the <u>Local Government Act</u>, and the bylaws of the municipality under the <u>Local Government Act</u>, and under the authority of those enactments. Questions about the collection of the information may be directed to the Freedom of Information Officer.

# Office Use Only

| Reviewed By    |                    | Date        | File No.  |  |
|----------------|--------------------|-------------|-----------|--|
| Received       |                    | Received By | Folio No. |  |
| F              | Required Documents |             |           |  |
| Required Plans |                    | Receipt No. | Fees      |  |
|                |                    |             | \$        |  |

Forms of payment accepted: CASH CHEQUE INTERAC

# **Board of Variance**Application



### District of North Saanich

Planning & Development Services 1620 Mills Road, North Saanich, BC V8L 5S9

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### Part 2

## **Development Details**

| Building Use                               | Current Zo                                   | Current Zoning |                       | Property Size (m² or ha) |  |
|--|--|----------------|-----------------------|--------------------------|--|
| Describe Proposal                          |  |                |                       |                          |  |
| Requested<br>Variances                     | Bylaw Section & Requirement                  | Permitted      | Proposed              | Difference               |  |
| Site access                                | Example (Section 5.3.04 - Rear Yard Setback) | (7.5m)         | (7.35m)               | (0.15m)                  |  |
| required for Board members.                |  |                |                       |                          |  |
| Please mark out setback variances on site. |  |                |                       |                          |  |
| Hardship and<br>Justification              |  |                |                       |                          |  |
|  |  |                |                       |                          |  |
|  |  |                | (attach additional in | formation to clarify)    |  |

## Information Required for Submission

Consult with staff to determine non-applicable (N/A) items. Additional information may be requested during application review.

| Req'd | d Rec'd Documents & Data |   |
|-------|--------------------------|---|
|       |                          | Copy of Certificate of Title<br>Current copy, including relevant<br>covenants, rights-of-way & easements  |
| _     |                          | <b>Brief Rationale for Proposal</b> Describe the <u>hardship</u> & justification for the variance(s)  |
| _     |                          | BCLS Site Plan<br>Required for existing buildings   |
|       |                          | Site Data Summary (on plans) Civic & legal address Site area & coverage Floor area and floor space ratio Setbacks Building height Requested variance(s) |
|       |                          | Statutory Building Scheme<br>Approval by covenantee recommended   |

| Req'd | Rec'd | Plans                               |   | Details   |
|-------|-------|-------------------------------------|---|---|
|       |       | # of metric plans                   |   | # of reduced sets of metric plans   |
|       |       | Site Plan<br>min. scale of<br>1:100 |   | North arrow and scale   |
|       |       |                                     |   | Dimensions of property lines, rights-of-ways & easements  |
|       |       |                                     |   | Dimensions & setbacks of all buildings & structures, between buildings & to property lines      |
|       |       |                                     |   | Location of access, driveways, sidewalks & boulevards   |
|       |       |                                     | _ | Locate high water mark, top of bank, watercourses & riparian area on or within 30 m of property |
|       |       |                                     |   | Locate all services & septic fields   |
|       |       |                                     |   | Identify requested variances  |
|       |       |                                     |   |   |
|       |       | Floor Plans                         |   | Building dimensions   |
|       |       | Elevations                          |   | Natural & finished grades, roof & building height elevations                                    |
|       |       |                                     |   |   |