

***SUBJECT TO ADOPTION***

**DISTRICT OF NORTH SAANICH**

**Minutes of the Meeting of the  
Community Planning Commission**

**Wednesday July 4, 2018 at 2:00 p.m.**

**PRESENT:**

	Chair	T. Gore
	Members	K. Allan J. Kingham A. Osborne
	Council Liaison	J. Thornburgh
Director of Planning & Community Services		A. Berry
	Senior Planner	C. Breen (teleconference)
	Commission Secretary	J. Gretchen

**ABSENT:**

Members	B. Davis-White G. Peterson B. Tutt
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The meeting was called to order at 2:14 p.m.

**1. APPROVAL OF AGENDA**

MOVED BY: A. Osborne  
SECONDED: K. Allan

8-CPC That the agenda be approved as circulated.

CARRIED

**2. APPROVAL OF MINUTES**

MOVED BY: J. Kingham  
SECONDED: A. Osborne

9-CPC That the March 21, 2018 minutes be approved.

CARRIED

### **3. REFERRALS**

#### **a. Affordable Housing Strategy & Policy**

#### **Proposed Amendments to the Official Community Plan Bylaw 1130, Zoning Bylaw 1255 and Development Procedures Bylaw 1324**

The Director of Planning & Community Services and the Senior Planner addressed questions from the Commission.

MOVED BY: J. Kingham

SECONDED: A. Osborne

10-CPC The Community Planning Commission commends the Planning staff for the preparation of an affordable housing document that is both very comprehensive and understandable.

CARRIED

MOVED BY: A. Osborne

SECONDED: J. Kingham

11-CPC The Community Planning Commission supports the direction of limiting multi-family development in Areas 1 and 2 to affordable housing.

CARRIED

MOVED BY: A. Osborne

SECONDED: K. Allan

12-CPC The Community Planning Commission recommends that Council not increase the amenity fees to raise money for the affordable housing fund as this is not an effective means of producing affordable housing and will increase cost of market housing.

CARRIED

MOVED BY: J. Kingham

SECONDED: K. Allan

13-CPC The Community Planning Commission recommends that Council adopt a policy to encourage mixed tenure or alternatives within and beyond Areas 1 and 2 and that Council consider options such as cohousing among others.

CARRIED

**4. NEW BUSINESS**

**a. Appointment of liaison to the Community Agricultural Commission**

MOVED BY: A. Osborne

SECONDED: K. Allan

14-CPC That Jim Kingham be appointed as the Community Planning Commission liaison to the Community Agricultural Commission.

CARRIED

**5. ADJOURNMENT**

The Commission by unanimous consent adjourned at 4:11 p.m.

CERTIFIED CORRECT

APPROVED AND CONFIRMED

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Recording Secretary

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Curt Kingsley  
Director, Corporate Services