



District of North Saanich

BUILDING INSPECTOR (Auxiliary)

\$37.43 - \$39.69 per hour
(2019 rates)

The District of North Saanich invites applications for the position of Building Inspector (Auxiliary) for a four month term in the Planning and Community Services department.

The Building Inspector is a position of skilled technical work of an inspection and regulatory nature related to the application and enforcement of the B.C. Building Code and all regulatory municipal bylaws and regulations pertaining to property use in the District.

Applicants must have high school graduation, completion of an apprenticeship program and journeyman status as a carpenter or plumber in the Province of B.C. or alternatively, completion of a two (2) year technical course in structural design and engineering from an institute of recognized standing; five (5) years of directly related experience as a Building Inspector in a local government setting; Level 1 Certification under the Building Officials Association of B.C (BOABC) Certification Program; and a valid B.C. driver's licence (class 5).

This position is a Union position and is subject to the terms and conditions in the collective agreement between District of North Saanich and the Canadian Union of Public Employees Local 374. More information on this opportunity, including a complete job description, is available for review in the Employment section of the North Saanich website www.northsaanich.ca or email careers@northsaanich.ca.

Applications may be submitted by e-mail, fax or mail before **4:00 p.m. on Friday, August 16, 2019** to:

Curt Kingsley, Director of Corporate Services
District of North Saanich
1620 Mills Road
North Saanich, B.C. V8L 5S9
careers@northsaanich.ca



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POSITION BUILDING INSPECTOR	
<p><u>Definition</u></p> <p>This is skilled technical work of an inspection and regulatory nature related to the application and enforcement of the B.C. Building Code and all municipal by-laws and regulations pertaining thereto. Under the direction of the Senior Building Inspector the incumbent reviews residential, commercial and industrial building and plumbing permit applications, including plans and specifications, arranges for any necessary revisions to conform with building codes and by-law requirements and issues the applicable permits. The incumbent carries out on-site inspections of new construction, alterations, renovations and repairs while work is in progress to ensure building code and by-law requirements are met. The work of this classification is performed with considerable independence, however, sensitive policy issues and serious cases of non-compliance with the building code and municipal by-laws are referred to a supervisor for consideration and action. Work is subject to periodic check to ensure technical adequacy and sound judgment in the interpretation and enforcement of the building code and applicable by-laws and regulations.</p> <p><u>Examples of Work Performed</u></p> <p>Reviews plans of proposed residential, commercial and industrial buildings as well as structural alterations and renovations, makes notations on plans or requests that revisions be made to conform with B.C. Building Code and municipal by-law requirements.</p> <p>Calculates the value of construction using established guidelines and issues building permits.</p> <p>Carries out inspections of residential, commercial and industrial building construction projects, approves work conforming to building and zoning regulations and ensures corrections are made when cases of non-conformance are discovered.</p> <p>Assesses construction and servicing problems on proposed development sites and reports to a technical supervisor.</p> <p>Provides information and answers inquiries on building and zoning requirements from contractors, developers, architects, engineers, trades personnel and general public at the counter or by telephone.</p>	
EFFECTIVE DATE: 2001 February 19	



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<p><u>Examples of Work Performed</u> (continued)</p> <p>Investigates reports of alleged violations of B.C. Building Code and municipal by-laws and regulations.</p> <p>Issues Stop Work Orders when necessary, along with Correction Orders, when work is carried out in violation of building code or by-law regulations.</p> <p>Prepares reports on inspection activities, deals with correspondence, maintains inspection logs, and carries out various clerical tasks as required.</p> <p>Discusses construction problems with property owners and builders, advising on building code or by-law requirements.</p> <p>Attends various meetings to report and give advice on a wide variety of by-law enforcement issues, and where necessary, assists legal counsel with litigation on such matters.</p> <p>Issues municipal blasting permits after ensuring liability insurance requirements have been met.</p> <p>Recommends revisions to municipal building and zoning by-laws as required.</p> <p>Approves business licence applications requiring certified trades qualifications.</p> <p>Performs other related work as required or as assigned by an administrative or technical supervisor.</p> <p><u>Required Knowledge, Abilities and Skills</u></p> <p>Working knowledge of all types of building construction and those stages where possible code violations and defects may be most readily observed and corrected.</p> <p>Considerable knowledge of the B.C. Building Code, B.C. Plumbing Code, and ability to acquire knowledge of zoning and building by-laws and other applicable regulations common to the work.</p>	
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<p><u>Required Knowledge, Abilities and Skills</u> (continued)</p> <p>Ability to read and interpret plans, specifications and drawings quickly and accurately, and to compare them to construction in progress.</p> <p>Ability to work harmoniously with building owners, contractors, trades personnel, and the general public while obtaining compliance with building codes and municipal by-laws.</p> <p>Ability to detect structural faults and to evaluate construction and physical depreciation.</p> <p>Good writing and oral communication skills with an ability to prepare clear and concise reports.</p> <p><u>Required Training and Experience</u></p> <p>High school graduation, together with completion of an apprenticeship program and journeyman status as a carpenter or plumber in the Province of B.C. or alternatively, completion of a two (2) year technical course in structural design and engineering from an institute of recognized standing.</p> <p>Five (5) or more years of directly related experience as a building inspector in a local government setting, or an equivalent combination of training and experience.</p> <p>Willingness to complete recognized courses related to the field of by-law enforcement.</p> <p><u>Required Licences, Certificates and Registrations</u></p> <p>Level 1 Certification under the Building Officials Association of B.C. (BOABC) Certification Program.</p> <p>Possession of a valid B.C. driver's licence (Class 5).</p>	
EFFECTIVE DATE: 2001 February 19	