

**DISTRICT OF NORTH SAANICH – UTILITIES DEPARTMENT  
PRE-AUTHORIZED UTILITIES PAYMENT AUTHORIZATION FORM**

NAME/S: \_\_\_\_\_ Account No. \_\_\_\_\_  
Starting Date: \_\_\_\_\_

CIVIC ADDRESS: \_\_\_\_\_ Phone No: \_\_\_\_\_

I/We hereby authorize \_\_\_\_\_ \$ (Variable Amount) \_\_\_\_\_  
NAME OF FINANCIAL INSTITUTION

Branch Address: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_ Chequing  Chequing/Savings

To debit my/our account indicated above that will vary in amounts with each payment. The District of North Saanich will provide you with notice of the amount of your Utility Bill at least ten (10) days prior to the payment date. All payments are to be made to the District of North Saanich.

Date: \_\_\_\_\_

SIGNATURES: \_\_\_\_\_

For a joint account all depositors must sign if more than one signature is required on cheques issued against the account for verification purposes.  
**Please enclose one of your cheques marked void.**

Your treatment of each payment shall be the same as if I/we have personally directed you to pay as indicated and charge the amount specified to the account of the undersigned. This authorization may be cancelled any time upon ten days written notice. Any delivery of this authorization to you constitutes delivery by the undersigned.

**TERMS AND CONDITIONS OF CUSTOMER'S AUTHORIZATION  
TO THE DISTRICT OF NORTH SAANICH**

- The utility payer understands that the pre-authorized utility plan is for the convenience of the utility payer. The District of North Saanich relies on the representation constituted by this authorization that the utility payer's bank account shall be during the currency of this authorization in good standing with sufficient funds to cover such pre-authorized cheques as they become due and payable.
- The utility payer's pre-authorized cheque will be drawn and presented for payment on or after the date shown on the notice sent to the utility payer, to cover the payment(s) due in such month on the utility payer's account.

ACCT. NO. \_\_\_\_\_