



SITE PROFILE

Schedule 1 Contaminated Sites Regulation

Introduction

Under section 40 of the *Environmental Management Act*, a person who knows or reasonably should know that a site has been used or is used for industrial or commercial purposes or activities must in certain circumstances complete and submit a Site Identification (Site ID) Form to either the Site Registrar or to the approving authority (in relation to an application for a local government approval).

[Schedule 2](#) of the Contaminated Sites Regulation sets out the types of industrial or commercial purposes or activities to which site identification requirements apply.

Forms completed in association with a local government approval process must be submitted directly to the applicable local government or approving officer who will forward it to the Site Registrar if legally required. Site Identification forms must be submitted electronically to the Site Registrar (*Environmental Management Act* at siteprofiles@gov.bc.ca).

For further information, please visit the ministry's Identification of Contaminated Sites webpage or e-mail us at siteprofiles@gov.bc.ca.

Instruction Summary (detailed instructions for completing this form are provided in [Administrative Guidance 1, "Completing and Submitting Site Identification Forms"](#))

The property owner, operator or designated agent must complete and sign this form. Section 27 (1) of the *Freedom of Information and Protection of Privacy Act* requires that provision of personal information concerning an individual must be authorized by that individual. Persons completing the site identification form on behalf of the site owner must be authorized by the site owner.

The person completing this form is responsible for the accuracy of the answers and, as such, is encouraged to complete basic historical searches to determine activities which have occurred at a site.

One (1) site identification form may be completed for a site comprised of more than one titled or untitled parcel, but individual parcels must be identified. Only include those parcels on which a Schedule 2 activity has occurred.

All sections must be completed unless otherwise indicated. For sections that do not apply to your property, please indicate this with a "n/a" in the appropriate box. Incomplete site identification forms will be returned and may result in delays in the approval of any outstanding local government applications.

Information submitted in relation to this Site ID form, including corporate and personal information will become part of the public record and may be made available to the public through the Site Registry as established under the *Environmental Management Act*. If you have questions concerning the collection of this information, contact the Site Registrar at site@gov.bc.ca.

The email of the person to contact regarding the Site Profile is: _____

I. CONTACT IDENTIFICATION

A. Name of Site Owner

Last Name

First Name

Middle Initial(s)

(and/or, if applicable)

Company

Owner's Civic Address

City

Province/State

Country

Postal/Zip Code

B. Person Completing Site Profile (Leave blank if same as above):

Last Name

First Name

Middle Initial(s)

(and/or, if applicable)

Company

C. Person to Contact Regarding the Site Profile:

Last Name

First Name

Middle Initial(s)

(and/or, if applicable)

Company

Mailing Address

City

Province/State

Country

Postal/Zip Code

Telephone (###) ###-####

Fax (###) ###-####

II. SITE IDENTIFICATION

Please attach a site map with your application

All Property

Coordinates (using the North American Datum 1983 convention) for the centre of the site:

Latitude	Degrees	<input type="text"/>	Minutes	<input type="text"/>	Seconds	<input type="text"/>
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Longitude	Degrees	<input type="text"/>	Minutes	<input type="text"/>	Seconds	<input type="text"/>
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Please attach a map of appropriate scale showing the boundaries of the site.

For Legally Titled, Registered Property

Site Address (if applicable)

City

Postal Code

PID numbers and associated legal descriptions.

PID	Legal Description	Add	Delete
		+	-

Total number of titled parcels represented by this site profile

For Untitled Crown Land

PIN numbers and associated Land Description (if applicable).

PIN	Land Description	Add	Delete
		+	-

Total number of untitled crown land parcels represented by this site profile

(and, if available)

Crown Land File Numbers (comma separated)

III. COMMERCIAL AND INDUSTRIAL PURPOSES OR ACTIVITIES

Please indicate below, in the format of the example provided, which of the industrial and commercial purposes and activities from Schedule 2 have occurred or are occurring on this site.

EXAMPLE

Schedule 2 Reference	Description
E1	appliance, equipment or engine repair, reconditioning, cleaning or salvage
F10	solvent manufacturing or wholesale bulk storage

Schedule 2 Reference	Description	Add	Delete
		+	-

IV. AREAS OF POTENTIAL CONCERN

Is there currently or to the best of your knowledge has there previously been on the site any (please mark the appropriate column opposite the question):		YES	NO
A.	Petroleum, solvent or other polluting substance spills to the environment greater than 100 litres?	<input type="checkbox"/>	<input type="checkbox"/>
B.	Residue left after removal of piled materials such as chemicals, coal, ore, smelter slag, air quality control system baghouse dust?	<input type="checkbox"/>	<input type="checkbox"/>
C.	Discarded barrels, drums or tanks?	<input type="checkbox"/>	<input type="checkbox"/>
D.	Contamination resulting from migration of substances from other properties?	<input type="checkbox"/>	<input type="checkbox"/>

V. FILL MATERIALS

Is there currently or to the best of your knowledge has there previously been on the site any deposit of (please mark the appropriate column opposite the question):		YES	NO
A.	Fill dirt, soil, gravel, sand or like materials from a contaminated site or from a source used for any of the activities listed under Schedule 2?	<input type="checkbox"/>	<input type="checkbox"/>
B.	Discarded or waste granular materials such as sand blasting grit, asphalt paving or roofing material, spent foundry casting sands, mine ore, waste rock or float?	<input type="checkbox"/>	<input type="checkbox"/>
C.	Dredged sediments, or sediments and debris materials originating from locations adjacent to foreshore industrial activities, or municipal sanitary or stormwater discharges?	<input type="checkbox"/>	<input type="checkbox"/>

VI. WASTE DISPOSAL

Is there currently or to the best of your knowledge has there previously been on the site any landfilling, deposit, spillage or dumping of the following materials (please mark the appropriate column opposite the question):		YES	NO
A.	Materials such as household garbage, mixed municipal refuse, or demolition debris?	<input type="checkbox"/>	<input type="checkbox"/>
B.	Waste or byproducts such as tank bottoms, residues, sludge, or flocculation precipitates from industrial processes or wastewater treatment?	<input type="checkbox"/>	<input type="checkbox"/>
C.	Waste products from smelting or mining activities, such as smelter slag, mine tailings, or cull materials from coal processing?	<input type="checkbox"/>	<input type="checkbox"/>
D.	Waste products from natural gas and oil well drilling activities, such as drilling fluids and muds?	<input type="checkbox"/>	<input type="checkbox"/>
E.	Waste products from photographic developing or finishing laboratories; asphalt tar manufacturing; boilers, incinerators or other thermal facilities (e.g. ash); appliance, small equipment or engine repair or salvage; dry cleaning operations (e.g. solvents); or from the cleaning or repair of parts of boats, ships, barges, automobiles or trucks, including sandblasting grit or paint scrapings?	<input type="checkbox"/>	<input type="checkbox"/>

VII. TANKS OR CONTAINERS USED OR STORED, OTHER THAN TANKS USED FOR RESIDENTIAL HEATING FUEL

Are there currently or to the best of your knowledge have there been previously on the site any (please mark the appropriate column opposite the question):		YES	NO
A.	Underground fuel or chemical storage tanks other than storage tanks for compressed gases?	<input type="checkbox"/>	<input type="checkbox"/>
B.	Above ground fuel or chemical storage tanks other than storage tanks for compressed gases?	<input type="checkbox"/>	<input type="checkbox"/>

VIII. HAZARDOUS WASTES OR HAZARDOUS SUBSTANCES

Are there currently or to the best of your knowledge have there been previously on the site any (please mark the appropriate column opposite the question):		YES	NO
A.	PCB-containing electrical transformers or capacitors either at grade, attached above ground to poles, located within buildings, or stored?	<input type="checkbox"/>	<input type="checkbox"/>
B.	Waste asbestos or asbestos containing materials such as pipe wrapping, blown-in insulation or panelling buried?	<input type="checkbox"/>	<input type="checkbox"/>
C.	Paints, solvents, mineral spirits or waste pest control products or pest control product containers stored in volumes greater than 205 litres?	<input type="checkbox"/>	<input type="checkbox"/>

IX. LEGAL OR REGULATORY ACTIONS OR CONSTRAINTS

To the best of your knowledge are there currently any of the following pertaining to the site (please mark the appropriate column opposite the question):		YES	NO
A.	Government orders or other notifications pertaining to environmental conditions or quality of soil, water, groundwater or other environmental media?	<input type="checkbox"/>	<input type="checkbox"/>
B.	Liens to recover costs, restrictive covenants on land use, or other charges or encumbrances, stemming from contaminants or wastes remaining onsite or from other environmental conditions?	<input type="checkbox"/>	<input type="checkbox"/>
C.	Government notifications relating to past or recurring environmental violations at the site or any facility located on the site?	<input type="checkbox"/>	<input type="checkbox"/>

X. ADDITIONAL COMMENTS AND EXPLANATIONS

(Note 1: Please list any past or present government orders, permits, approvals, certificates and notifications pertaining to the environmental condition, use or quality of soil, surface water, groundwater or biota at the site.

Note 2: If completed by a consultant, receiver or trustee, please indicate the type and degree of access to information used to complete this site profile. Attach extra pages, if necessary):

XI. SIGNATURES

The person completing the site profile states that the above information is true based on the person's current knowledge as of the date completed.

Signature

→ **OR:** By checking this box, I declare that the information contained in this form is complete and accurate information.

Date Signed (MMM/DD/YY)

Print

Reset Form

OFFICIAL USE

Reason for submission *(Please check one or more of the following)*

- | | |
|--|---|
| <input type="checkbox"/> Soil removal | <input type="checkbox"/> Development permit |
| <input type="checkbox"/> Subdivision application | <input type="checkbox"/> Variance permit |
| <input type="checkbox"/> Zoning application | <input type="checkbox"/> Demolition permit |

Local Government contact:

Name

Agency

Address

Telephone (###) ###-####

Fax (###) ###-####

E-mail

Date Received (YYYY-MM-DD)

Date Submitted to Site Registrar (YYYY-MM-DD)

Date forwarded to Director of Waste Management: (YYYY-MM-DD)